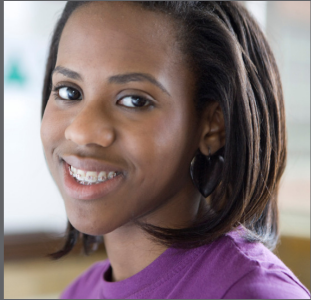


JA Job Shadow

Junior Achievement of New York



What is the JA Job Shadow?

Students will explore career opportunity and learn leadership skills while spending time at your company. In addition to hearing from speaker, students will explore career opportunities and learn critical work readiness skills while spending time with role models at your company. The visit is also a great chance to introduce students to the working world!



What commitment is required for the event?

- Host students for 4 hours
- Reserve a room to accommodate the students & volunteers
- Identify a keynote speaker and 2-3 coordinators
- Recruit at least 10 volunteers to lead group workshops, join a networking lunch and provide an office tour
- Collaborate with JA to form an agenda for the students (see tips below)
- Provide lunch and small takeaways for students (optional)



Benefits of hosting students

- Volunteers can work in small teams to facilitate team building
- Convenient on-site experience saves on employee travel time
- Promotes company brand recognition to youth
- Flexible time commitment for volunteers
- JA New York provides sample materials



Tips for preparing the JA Job Shadow agenda

- **Be Energetic!** Your enthusiasm is contagious.
- **Be Prepared!** Practicing and planning ahead of time will allow for a smooth and insightful presentation.
- **Be Versatile!** Giving students a variety of learning experiences through hands-on activities will enrich their participation! Additionally, having multiple speakers peaks students' interest; they become re-energized by meeting a diverse group of people.
- **Be Open!** Students relate best to those who share real-life examples.
- **Be Flexible!** Encourage students to ask questions and become involved. Those 'teachable moments' are the best learning tool!

